



**MONTPELIER PUBLIC LIBRARY**

**MOBILE HOTSPOT  
PATRON AGREEMENT FORM**

Please read the information below and sign the agreement to check out a mobile hotspot.

Patron Name (Print) \_\_\_\_\_

Library Card # \_\_\_\_\_ Patron Phone # \_\_\_\_\_

- Borrower must be an adult and use an adult card in good standing.
- Good standing is defined as an account with a current address & phone number, no outstanding fines & no history of a delinquent account. ALL members of a household must have cards in good standing.
- The Cardholder must have a current, working email address and/or phone number on file in their library record in order to check out a hotspot.
- Borrower must present actual library card in order to check out a hotspot.
- In addition, a photo ID will be required. The ID can be a Driver's License, state ID, Military ID, Student ID or Passport with cardholder's name and an identifiable photo. If the address on the photo ID & the address on record with the library do not match, patrons must provide a piece of recent mail with the correct address for verification purposes.
- Hotspots may be checked out for 7 days, no renewals or holds will be allowed.
- Hotspot checkout is limited to one per household. When the hotspot is returned, there is a 24-hour waiting period to check out another hotspot by that household. MPL reserves the right to suspend hotspot privileges of any patron/household who abuse these guidelines.
- Hotspots may not be returned in the book drop. It must be returned to the Montpelier Library circulation desk (no other library). \$8.00 fee will be applied.
- Three (3) late returns by an individual and/or household for any device checkout will result in that household being permanently banned from borrowing all devices.
- Performance of the hotspot will vary depending on location and coverage in the area & the devices connected to the hotspot.
- Cardholder must sign this agreement. Individuals with permission to use an account may not sign in the cardholder's absence.
- \$1.00 per day fines. Service to the device will be disconnected 24 hours after missed due date.
- If all items are not returned with the kit, it will remain on the borrower's record until all items have been returned. Late fees will continue to accrue until all items are returned.
- Lost or damaged hotspots will be charged as listed below. SIM card and battery are not to be removed!

**Contents of MOBILE HOTSPOT KIT & REPLACEMENT COSTS**

- 1 Case - \$8.00
- 1 Mobile Hotspot (1 SIM Card, 1 Battery) - \$50.00
- 1 Micro 2 pc. USB AC Charger - \$7.00

Signature \_\_\_\_\_ Date \_\_\_\_\_

By signing this patron agreement, you accept Montpelier Public Library's borrowing terms.

Staff Initials \_\_\_\_\_ Hotspot # \_\_\_\_\_

**216 East Main Street, Montpelier, OH 43543**

(Adopted February, 2020)

\*Borrowing policies are subject to change\*